

Faculty	Management and Social Sciences	
Department	Sociology	
Course Title	Introduction to Criminology	
Year of Study	2	
Course Code	CSS 212	
Credit Hours	2	
Contact Hours	30	
Mode of Delivery	Classroom Lectures	
Mode of Assessment		Weight%
Continuous Assessment		30%
Final Examination		70%
Total		100%
Course Lecture/Instructor	Dr. Olorunmola Jide Joseph	
Course Description	This course entails training in documentation and identifying major Correctional service forms, warrants, and books, explanation of types/uses/purposes of Correctional service forms and books	
Course Objectives	<p>The objectives of this course are to:</p> <ol style="list-style-type: none"> 1. Explain the meaning of Correction 2. Evaluate technical skills in completing correctional forms and report 3. Discuss the types of correctional reports 4. Describe the mode of organization and development of Correctional reports 5. Highlight the various forms in-use in correctional service 6. Explain the uses of correctional forms 7. Highlight correctional books 8. Explain the uses of correctional books 	
Learning Outcomes	<p>Learning Outcomes</p> <p>At the end of this course, Students should be able to:</p> <ol style="list-style-type: none"> 1. Define the meaning of Correction 2. Identify technical skills in completing correctional forms and reports 3. Outline the types of correctional reports 4. List and explain mode of organization and development of Correctional report 	

	<p>5. Mention and identify major Correctional service forms and books</p> <p>6. List and explain types/uses/purposes of Correctional service forms and books</p> <p>7. Analyze the uses of correctional forms</p> <p>8. Identify correctional books</p> <p>9. Explain the uses of correctional books</p>	
Teaching and Learning	The class will meet for two hours each week. Class time will be used for Lectures	
Detailed Course Content	The meaning of correctional reports, An insight into crime scene, writing of report, problems associated with writing reports, different types of reports, remand homes report, Borstal Institution Report, Adult correctional centre report, Remand Homes book and record, Borstal Institution book and record, Uses of books and Records in remand and Borstal Institution, special skills needed in completing forms, books and records in both juvenile and adult correctional Institution, Warrant, types of warrant, functions/uses of warrant, essential features on warrant.	
Course Content Sequencing		
Weeks	Detailed Course Outline	Allocated Time
Week 1	The meaning of correctional reports,how to write reports	2 hours
Week 2, 3	Types of report writing, purposes, An insight into crime scene, writing of report	4 Hours
Week 4, 5, 6	problems associated with writing reports, types of reports, remand homes report, Borstal Institution Report, Adult correctional centre report, Remand Homes book and record	6 Hours
Week 7, 8	Adult correctional centre report, Remand Homes book and record, Borstal Institution book and record, Uses of books and Records in remand and Borstal Institution,	4 Hours

Week 9, 10, 11	special skills needed in completing forms, books and records in both juvenile and adult correctional Institution, Warrant, types of warrant, functions/uses of warrant, essential features on warrant.	6 Hours
Week 12	Examination	
<p>Recommended Reading Material</p> <ol style="list-style-type: none"> 1. The transformation Digest (A Journal of Nigerian Corrections Vol 1, No 1, July-December, 2010 (Corrections: Promoting Justice, National Security and Socio-Economic Development) 2. Revisional Digest for CORRECTIONAL CENTRES Workers by Wole Olawale (2005). Alphabet Nigeria, Publishers. 3. Basic principles of Penology in Nigeria (second edition) Loveday H. Omu (2015) Published by Anyifovy Complex Ventures, Port Harcourt, Nigeria 4. P 29 Laws of Nigeria of 2004 (as amended) 5. Rivers State Judiciary-News Letter April, 2014 6. Guidelines for appointment promotion and discipline by CFIP Board 7. Immigration and CORRECTIONAL CENTRES Service Board (IPB) new Scheme of Service of march, 2002. 8. Nigerian CORRECTIONAL CENTRES Services Lecture Manual 9. Nigerian CORRECTIONAL CENTRES Services Standing Orders Revised Edition, 2011 10. Handbook 11. Political Institutions of West Africa by J.H. Prince 1975 pages 37 and 67 12. CORRECTIONAL CENTRES System in Nigeria, Edit Dr. P.O Elias – Dean of Faculty of law Um-Lagos. Culled from CORRECTIONAL CENTRES manual (PTS) Enugu 13. Staff duties manual of Nigerian CORRECTIONAL CENTRES Service 1985 14. Staff Orderly-Room Proceeding in Nigeria CORRECTIONAL CENTRES Service- First Edition By Jerry 1. Gopye (Esq) 1999 15. The Nigerian CORRECTIONAL CENTRES system present situation and prospects for reform by Dr. H.S. Labo (mni) 2004 16. The Nigerian standing Order of 1961 17. The reformer Jan-March 2007, Vol 2 No 2 No3 18. United nations Standard Minimum Rules for the Treatment offenders by E.H. Ofori – Amankwah (1979) 19. UNO Standard Minimum Rules for the treatment of Offenders 20. Vision and mission of the Nigerian CORRECTIONAL CENTRESs Service 2004 21. www.ag.gov.au.internet 22. www.CORRECTIONAL CENTRESs.gov.ng/about/stat.2015 		